

DIRECT DEPOSIT AUTHORIZATION

TO: COUNTY TREASURER

FROM: _____
(EMPLOYEE NAME)

SUBJECT: Election to have Payroll Checks Direct Deposited

I authorize the County Treasurer to deposit my Payroll check to my personal bank account. The following information is provided.

NAME ON ACCOUNT: _____

NAME OF BANK: _____

Attach a voided check or deposit slip from Bank. *A voided check or deposit slip provides all the information required for completing and processing a direct deposit.*

Or, provide routing and account number in the space provided below.

(Employee Signature)

(Date)